

MEETING:	Penistone Area Council
DATE:	Thursday, 5 April 2018
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 8th February, 2018 (PAC.05.04.2018/2) (*Pages 3 - 8*)
- 3 Notes from the Penistone East and West Ward Alliance held on 22nd February, 2018 (PAC.05.04.2018/3) (*Pages 9 - 10*)

Performance

- 4 Report on the Use of Ward Alliance Funds (PAC.05.04.2018/4) (*Pages 11 - 14*)
- 5 Performance Update (PAC.05.04.2018/5) (*Pages 15 - 26*)

Items for decision

- 6 Procurement and Financial Update (PAC.05.04.2018/6) (*Pages 27 - 32*)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), David Griffin, Hand-Davis, Millner, Unsworth and Wilson

Area Council Support Officers:

David Shepherd, Penistone Area Council Senior Management Link Officer
Elaine Equeall, Penistone Area Council Manager
Kate Faulkes, Head of Service, Stronger Communities
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email governance@barnsley.gov.uk

Monday, 26 March 2018

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MEETING:	Penistone Area Council
DATE:	Thursday, 8 February 2018
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), David Griffin, Hand-Davis, Millner, Unsworth and Wilson.

32 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

33 Minutes of the Penistone Area Council meeting held on 7th December, 2017 (PAC.08.02.2018/2)

The Area Council received the minutes of the previous meeting held on 7th December, 2017.

Members received an update regarding the alley between Market Street and Market Place. The alley had been cleaned and spikes installed to deter birds. As this had not been successful, Pest Control would return and make changes to the placing of the spikes. It was noted that continued cleaning would be at a cost, but Members noted that this was important before high profile events such as the Tour De Yorkshire and Armed Forces Day.

Members discussed the high numbers accessing the DIAL service, and the possibility of implementing an appointment system. The Area Council Manager made Members aware that this was currently being discussed with the Manager at DIAL with the potential of implementing a system of half appointments and half drop in sessions.

With reference to the presentation on Affordable Housing, noted were the proposals currently being consulted on as part of the Local Plan process. It was noted that many of these sites were based in villages in the Penistone area. Members discussed the need to avoid sprawl, and to ensure that the infrastructure was appropriately supported through the planning gain process.

Members discussed the numbers of empty properties, and the efforts made to return these to the housing market, and also the target number of housing units to be built and how achievable this was. Members commented on the need to ensure that new developments had on site provision of affordable housing, acknowledging that smaller in-fill sites would not trigger the need for this to be provided through the planning process.

RESOLVED that the minutes of the Penistone Area Council meeting held on the 7th December, 2017 be approved as a true and correct record.

34 Notes from the Penistone East and West Ward Alliance held on 30th November, 2017 and 11th January, 2018 (PAC.08.02.2018/3)

The meeting received the notes from the Penistone East and West Ward Alliance held on 30th November, 2017 and 11th January, 2018.

With regards to the 30th November, 2017 notes it was noted that action points from the Ward Alliance celebration event had been followed up.

In relation to the 11th January, 2018 notes it was noted that Springvale Community Garden were interested in maintaining a some of the planters, and that Neighbourhood Services had advised that there would be a cost to the removal of planters that were broken or no longer able to be maintained.

Members heard how the Police and Crime Commissioner was looking favourably on joining the Rural Crime Network. Members commented on the positive impact of the Police Station in Penistone being staffed again, rather than being serviced from one of the four hubs. It was noted that progress was being made on establishing a Barnsley wide community support volunteer programme, and that this could include volunteers for the Penistone area.

In relation to the Libraries Review, Members commented that consultation held locally was well attended, which highlighted that high usage of the service. It was noted that wider public consultation was expected in the summer.

A brief update was provided in relation to Penistone Arts Week which was set to run 18th - 24th March, 2018. The Comedy Train from Huddersfield would be starting the proceedings on 18th March, 2018, rappers would be performing in Penistone Market Barn, and authors such as Willy Russell and Milly Johnson had been engaged.

Members received an update on the alehouse project, and plans to commemorate the end of the First World War on Armed Forces Day and on Remembrance Sunday.

RESOLVED that the notes from the Penistone East and West Ward Alliance held on 30th November, 2017 and 11th January, 2018 be received.

35 Report on the Use of Ward Alliance Funds (PAC.08.02.2018/4)

The item was introduced by the Area Council Manager. It was noted that, at the time of writing the report, £4,109.81 remained from an allocation of £40,000 for the year 2017/18.

Given the number of applications pending, it was acknowledged that the amount of finance to be carried forward at the end of the financial year was likely to be minimal.

RESOLVED that the report be noted.

36 Performance Report (PAC.08.02.2018/5)

The Area Council Manager introduced the item making Members aware that the report covered quarter three of 2017/18. It was noted that the report did provide an

update on the performance of the new contract with Twiggs Grounds Maintenance, but that this did not cover the full quarter due to timing of the contract start.

The attention of Members was drawn to Part A of the report, which provided an overview of performance. It was noted that the number of jobs, apprentice placements and work experience placements taken up had increased, as had the number of clean and tidy activities involving businesses, and also the proportion of finance spent in the local area.

It was noted that the numbers of young people engaged had increased significantly, as had the number of new community groups supported and therefore correspondingly the number of volunteer hours recorded.

Consideration was then given to Part B of the report whereby an update was provided on the performance of each commissioned service, and also each project funded by the Working Together Fund.

The performance of Twiggs against the contract to provide a clean and tidy team was positive, with them being very proactive at the start of the contract, and a number of contacts had been made with local businesses and Parish Councils. Performance had been rated 'amber' within the report as no quarterly review had taken place at the time of writing the report, but which had since taken place satisfactorily.

The contract with Age UK had concluded its first year and a contract review meeting had been held. Moving forward it was hoped the commission would work more in localities, with campaigns such as 'Sloppy Slippers' being used as a way of engaging isolated in villages in the area.

Members received an update on the Penistone Youth Project, noting that there had been significant underspend which had led to the ability to continue delivering the project for a further quarter. Performance of this would be recorded appropriately.

Questions were raised with regards to community transport, and it was noted that the number of journeys under the volunteer car scheme had increased by 67, with word of mouth being thought to be the reason for its growth.

In relation to the local community bus scheme it was noted that the pilot had been extended through the Working Together Fund. The Area Council Manager had been in discussion with South Yorkshire Passenger Transport Executive around the future of the service. As discussions were still ongoing, but as the pilot was due to conclude at the end of March, it was agreed that the Area Council Manager progresses discussions as soon as possible.

Members suggested that Age UK could promote access to online service for those who are isolated and vulnerable, especially in light of the impending closure of banks in the area. It was noted that the library did provide support for those accessing online banking, with a rolling programme of sessions arranged, and it was suggested that this could be promoted through Age UK, and through the Area Team.

Members discussed other ways of accessing banking services, such as through the telephone and Post Office. A suggestion was made for banks to be contacted to see

whether they would be willing to promote their services such as online and telephone banking in the area, and to contact the Post Office for clarity around their offer.

RESOLVED:-

- (i) That the Area Council Manager progresses discussion with South Yorkshire Passenger Transport Executive with regards to the community bus scheme;
- (ii) That the Area Council Manager contacts relevant banks to see whether they would be available to promote their offer in the area;
- (iii) That the Area Council Manager contacts the Post Office to seek clarity around their offer; and
- (iv) That the report be received.

37 Procurement and Financial Update (PAC.08.02.2018/6)

The Area Council Manager spoke to the report, previously circulated. It was noted that the contract with Age UK to support isolated and vulnerable older people had officially been extended in October, 2017 to run for a further year 1st January, 2018 – 31st December, 2018. An update on progress would be provided later in the year. Members heard how the project was considering how it could make its efforts sustainable should future funding not be forthcoming.

The Working Together Fund was discussed and it was acknowledged that from a total budget of £202,038 the balance remaining for allocation stood at £33,856. A suggestion was made that this ought to remain allocated to the fund, with the Area Team launching a promotional campaign to raise interest.

A brief reminder was given in relation to the contracting arrangements with Twiggs Grounds Maintenance, and it was agreed that a six month progress report would be presented to a future meeting of the Area Council.

Members were reminded of the previous decision to produce two further editions of the community magazine in 2018, which would be funded through advertising within the publication. Those present were asked to consider funding the distribution of the publication to every household in the area, at a cost of £3,362 for both editions. Some concerns were expressed regarding whether this provided value for money as there was only anecdotal evidence of how wide the publication was read. It was noted that officers in Communications were considering how this could be evidenced for each of the community magazines.

The Area Council Manager provided Members with an update of the financial situation of the Area Council. It was noted that in the financial year 2017/18 £5,157 remained unallocated. For 2018/19 £148,000 remained unallocated. However, taking into account the finance carried forward from 2017/18, and assuming the Clean and Tidy Contract was funded for a further year, and distribution of the community magazine was also funded, £51,788 remained within the 2018/19 budget

RESOLVED:-

- (i) The update on procured services be noted;
- (ii) The update on the Working Together Fund be noted;
- (iii) That the remaining Working Together Fund finance be carried forward to 2018/19 and a promotional campaign be delivered to attract new applicants;

- (iv) That a six month progress report on the Clean, Green and Tidy contract be presented to a future meeting of the Area Council.
- (v) The financial position of the Area Council be noted;
- (vi) That two further issues of the Community Magazine be distributed throughout the area at a cost of £3,362.

38 Tour De Yorkshire (PAC.08.02.2018/7)

The Community Development Officer for the Penistone Area was welcomed to the meeting, and gave a brief presentation on the current situation in relation to the Tour De Yorkshire.

It was noted that both men's and women's races would start outside the Town Hall in Barnsley, and that this would be the focal point of the race for many.

Members heard how only the men's race would pass through Penistone, and as the race went through more of the borough, it was possible that Penistone would not receive as many visitors as in previous years. In 2017 approximately 25,000 visited to watch the race, with an estimated economic benefit of approximately £538,000.

The race was expected to pass through Penistone in the middle of the afternoon, and it was noted that many local schools had arranged for their INSET days to coincide.

Roads would be closed in Barnsley Town Centre, but a rolling roadblock throughout the borough lasting approximately an hour was expected. Advance notice would be issued to ensure roads were clear of parked cars, and appropriate enforcement activity would take place if required.

Members heard of 'The Great Barnsley Bunt Off' which was happening in various venues across Barnsley, including an event in Penistone on Friday 23rd March, to prepare for the event.

With regards to the engagement of the public and businesses, it was noted that a number of roadshows had been planned, with one expected in the Penistone Area. Members stressed the need to engage community groups and business to replicate their efforts in the previous year, and it was noted that the lead in time was now shorter than previously.

It was noted that the Market Barn had been reserved for use on the day, but that final decisions had yet to be made about this. Suggestions were put forward regarding about having a screen to watch the race live, or market stall holders selling produce.

RESOLVED that the report be noted.

39 Principal Towns Update (PAC.08.02.2018/8)

The Area Council Manager provided an update on the current position in relation to the Principal Towns Programme. Members were reminded that the programme was launched in 2017 and will run to March 2020. £5million was made available across the borough with minimum project sizes of £100,000 for Principal Towns and £50,000 for Local Centres. The finance was to encourage investment from the private sector

and other funding sources to help ensure high streets thrive and communities are strong and resilient.

Members were reminded of the work undertaken by students from the University of Sheffield and the registration of interest submitted to the Commissioning Board, with a proposal suggesting a holistic programme of change to encourage the town as a tourist destination.

It was noted that the Commissioning Board had recently given approval for a feasibility study to draw up and cost proposals.

Members noted further consultation planned, including in the Market Barn and further engagement with businesses. As part of this a stakeholder event was planned to work with the appointed consultants to shape and scope the feasibility study. It was noted that the feasibility would include consideration of the planning of public areas, and of town centre car parking.

RESOLVED that the update be received and the progress made so far be praised.

Chair

NOTES OF PENISTONE WARD ALLIANCE MEETING
Thursday 22nd February 2018, Penistone Town Hall

1. Present: Cllr Robert Barnard (Chair), Graham Saunders, Ann White, Allen Pestell, Richard Popplewell, Cllr Andrew Millner, Cllr Joe Unsworth, Cllr John Wilson, Richard Leech, Bob Green, Cllr David Griffin, Adrian James

In Attendance: Stephen Miller

Apologies: Cllr Paul Hand-Davis, Jonathan Cutts, Bob Blythe

2. Declarations of Pecuniary and Non-pecuniary Interest

Richard Popplewell declared a non-pecuniary interest in the Team Green Moor application. Richard Leech declared a non-pecuniary interest in the Huskar 180 application.

3. Correspondence

None.

4. Notes of the Meeting Held on 11th January 2018.

Members agreed that the notes of the meeting were an accurate record.

5. To Consider any Matters Arising from the Notes

Cllr Griffin updated that South Yorkshire Police are now looking to become part of the National Rural Crime Network.

Plans to commemorate the end of the First World War were discussed including the national campaign to light beacons across the country on the evening of 11th November 2018.

6. Penistone Ward Alliance Plan

It was agreed the Penistone Ward Alliance would continue to work towards the Penistone Area Council priorities but should do more to promote the work the Ward Alliance does. Members agreed raising awareness would encourage and diversify applications and projects. A draft Penistone Ward Alliance Plan will be presented at the next meeting for discussion.

7. Ward Alliance 2017-2018 Update

Cllr Robert Barnard confirmed the current finances of the Ward Alliance Fund. A remaining allocation of £4,109.81 is available for 2017-2018.

8. The following applications for financial assistance were considered:-

a) IDAS Barnsley

Request for £1,600 for safety equipment for people following domestic abuse. Members found the application form slightly confused and it was not made clear who IDAS were and the need in the Penistone area. It was recommended they are asked to resubmit.

b) Team Green Moor

Request for £1,560 for provision of hanging baskets in Green Moor. Members were complimentary of the work Team Green Moor do and their ambitions for the Yorkshire in

Bloom competition. Questions were raised about whether the Ward Alliance could fully fund this type of work across the area. It was recommended an offer of £520 be made.

c) Age UK- Sloppy Slippers

Request for £1,844 to purchase slippers for a series of 'sloppy slipper swaps'. Members complemented the efforts of Age UK to spread the project across the whole Penistone area. Members recommended and allocation of £1,221.81.

d) Silkstone Craft Club

Request for £398 to purchase two new sewing machines to support the group. Members recommended and allocation of £398.

e) Huskar 180

Request for £1,970 to support a range of activities planned to mark the 180th anniversary of the Huskar Colliery disaster. Members praised the inclusive nature of the project involving a wide range of partners. Members recommended and allocation of £1,970.

9. Any other business

Penistone Tour de Yorkshire Roadshow planned for Wednesday 28th March, 5pm. Register at Eventbrite.

10. Date and time of next meeting

Members agreed that the next meeting would be held on the 5th April 2018, 7pm at Penistone Town Hall.

2017/18 WARD FUNDING ALLOCATIONS

For 2017/18 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2016/17 Ward Alliance Fund will be combined and added to the 2017/18 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

PENISTONE WARD ALLIANCE

For the 2017/18 financial year the Ward Alliance have the following available budget.

£20,000	base allocation
£0	carried forward from 2016/17
£20,000	devolved from Area Council 2017/18
£40,000.00	total available funding

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
Summer Hanging Baskets	£2,314.50	-	£17,685.50	£37,685.50
Penistone Pigeon defences	£237.49	-	£17,448.01	£37,448.01
Bedding Plants	£1,300.00	£1,300.00	£17,448.01	£36,148.01
Tuesday Tykes	£1,701.00	£1,701.00	£17,448.01	£34,447.01

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
Parish Council Titivators - Oxspring Community Orchard	£700.00	£700.00	£17,448.01	£33,747.01
Hoylandswaine Village Festival - Bringing the Community Together	£350.00	£350	£17,448.01	£33,397.01
Ivy Millennium Green Sub Committee - Replacement seating	£1,800.00	£425	£17,448.01	£31,597.01
Hunshelf PC - Green Moor Delf Field refurb	£2,500.00	£44.56	£17,448.01	£29,097.01
Penistone Community Raisers - Armed forces day	£3,500.00	£3,500	£17,448.01	£25,597.01
St Johns Church - Remembrance of the battle of Paschendale	£1,200.00	£1,200.00	£17,448.01	£24,397.01
Penistone Memory Café	£1,022.20	£1,022.20	£17,448.01	£23,374.81
Oxspring Parish Council - Commemoration of WW1 dead	£1,180.00	£-	£16,268.01	£22,194.81

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
Penistone History Archive Gp	£2,650.00	£2,650.00	£16,268.01	£19,544.81
Hoylandswaine BC - Repairs to wall	£1,500.00	£-	£14,768.01	£18,044.81
Bullhouse Chapel - Facilities improvements	£4,000.00	£4,000.00	£14,768.01	£14,044.81
Daisy Chains Pre- school - Sensory wildlife garden	£2,500.00	£2,500.00	£14,768.01	£11,544.81
Hoylandswaine Village Hall Ltd - Refurb of Village Hall floor	£1,208.00	£1,208.00	£14,768.01	£10,336.81
Team Green Moor - Secure storage garage	£1,435.00	£1,435.00	£14,768.01	£8,901.81
Penistone Community Radio - ShopAppy Promotion	£650.00	£650.00	£14,768.01	£8,251.81
Springvale Community Garden - Tree Maintenance	£2,100.00	£2,100.00	£14,768.01	£6,151.81
Millhouse Green Male Voice Choir - Purchase of digital concert piano	£1,342.00	£0	£13,426.01	£4,809.81
Penistone Arts Week	£700.00	£700.00	£13,426.01	£4,109.81

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
Craft Club Silkstone at Huskar Rooms	£398.00	£398.00	£13,426.01	£3,711.81
Team Green Moor - Hanging baskets	£520.00	£520.00	£13,426.01	£3,191.81
Huskar Disaster 180 Commemoration	£1,970.00	£1,970.00	£13,426.01	£1,221.81
Age Uk - Sloppy Slippers	£1,221.81	£1221.81	£13,426.01	£0.00

Working Together for the Penistone
Community

PENISTONE AREA COUNCIL

Interim performance update

April 5th 2018

**Penistone Area Council priorities
and Barnsley Council's priorities:**

Environment

THE LOCAL ECONOMY
including Tourism

Helping people
to connect better

Health & Well Being

SUPPORT
for young people


THRIVING &
VIBRANT ECONOMY

PEOPLE **ACHIEVING**
THEIR
POTENTIAL

STRONG &
RESILIENT COMMUNITIES

COMMISSIONING WORK AND PROJECTS:

Table 1 below shows the providers that have been appointed to deliver services that address the priorities and deliver the outcomes and social value objectives for the Penistone Area Council.

Penistone Area Council priority	Service	Provider	Contract Value	Contract period
  	Countryside Skills & Training	Growforest	£100,00 + £54,600	October 2014 + Sept 2015 Contract now ended
	Clean and Tidy Team	Environmental Services, BMBC	£160,000 18months	1 st November 2015 - 31 st May 2017
	Clean and Tidy extension – 3 days per week/ staff	Environmental Services, BMBC	£10,264	
	DIAL Drop in Service	DIAL	£5570	2015/16 Ward Alliance funding up to Dec 16
			£4275	Working Together Funding – Jan17 to Dec17
			£4395	WTF funding Jan-Dec 2018
    	Additional allocation to ward Alliance	Penistone East and West Ward Alliance	£40,000	April 15 – March 16
			£20,000	April 16 – March 17
			£10,000	June 17 – March 18

<div>Health & Well Being</div> <div>Environment</div> <div>Helping people to connect better</div> <div>SUPPORT for young people</div> <div>THE LOCAL ECONOMY including Tourism</div>	Working Together Fund	Round 1: Penistone Scouts Penistone Round Table TPT Volunteers Penistone FM	£8050 £11,660 £6630 £15,627	Completed Dec 17 Dec 17 Completed
		Round 2: Bumping spaces Sporting Penistone Penistone youth project Penistone Wi-Fi and LED lighting project	£19,836 £16,230 £8730 £5545 (£2365 Installation £1800 Wi-Fi costs £1380 LED lighting)	01/04/2017-18 01/04/2017-18 January 17-18 Installation completed March 17
		Round 3: Penistone Community Radio Project	£19,840	September 17-18
		Cycle Penistone CIC	£5990	March 2018
		South Pennine Community Transport CIC	£5000 £6538	Pilot project Dec 2017 Pilot extension to March 2018
		DIAL contract (see above)		
<div>Health & Well Being</div> <div>Helping people to connect better</div>	Tackling isolation and loneliness	Age UK	£70,000	1 st January – 31 st December 17
	Contract extension		£70,000 (£17,500 17/18 budget, £52,000 18/19 budget)	12 month extension to Jan 2019
<div>Helping people to connect better</div>	Penistone Matters Magazine	Penistone Area Council	£3364 Delivery costs £3364 Delivery costs £3364 Delivery costs	2016 edition 2017 summer edition Summer 2018
<div>Environment</div>	Clean, Green and Tidy	Twiggs Grounds Maintenance Limited	£98,006.96	Start date 1 st November 2017 12 months with option to

				extend for 1 year
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THIS INTERIM PERFORMANCE REPORT PROVIDES UPDATE HIGHLIGHTS FROM CURRENT COMMISSIONED WORK AND PROJECTS FUNDED BY PENISTONE AREA COUNCIL. A FULL PERFORMANCE REPORT DETAILING OUTCOMES FROM QUARTER 4 (2017/18) WILL BE PRESENTED TO THE AREA COUNCIL MEETING ON JUNE 7TH 2018.

Penistone Advice Drop In



**Passionate
about
possibilities.**

Project Highlights January-February 2018

- 8 sessions held
- 35 residents have received face-to-face advice
- The average number of residents attending a session is 4
- The highest number of residents attending a session is 6

Breakdown of enquiries by category

Specific Issue	No
Appeal Preparation PIP	1
Appeal Preparation Other Benefit	1
Attendance Allowance	3
Benefit Check	2
Blue Badge	1
Carers Allowance	2
Council Tax Support	3
Employment and Support Allowance	6

Housing Benefit	1
Mandatory Reconsideration PIP	4
Maternity Allowance	1
Overpayments	4
Personal Independence Payment	5
SSCS1 Appeal PIP	1



Clean Green &Tidy

- 51 Twiggs led projects delivered since January 2018 in various location across the area
- 15 Supported projects – working with existing community groups, volunteers schools and businesses including:

Penistone History Archive Group

Thurlstone Community Group

Saundersons Gardens Residents Association

Oxspring Parish Council

Hunshelf Parish Council

Ingbirchworth Parish Council

Springvale Community Garden

Daisy Chain Pre School

Hoylandswaine Primary School

Tesco

The Lord Nelson

Rose and Crown

The Wagon and Horses

Bank View Cafe

Cannon Hall Green Works

There are more schools, businesses and volunteers to be worked with soon. Some activities have needed to be cancelled and rearranged due to the recent bad weather conditions.

Litter picks recorded this quarter:

1. Tesco Market Barn large sacks collected	Monday 8 th January 2018	5
2. Lee Lane large sacks collected	Thursday 11 th January 2018	3
3. Streets surrounding Tesco Market Barn large sacks collected	Monday 15 th January 2018	4
4. Green Acres Estate large sack collected	Thursday 18 th January 2018	½
5. Tesco Market Barn large sacks collected	Monday 22 nd January 2018	4
6. Tesco Market Barn ½ sacks collected	Monday 29 th January 2018	1
7. Tesco Market Barn sack collected	Monday 5 th February 2018	1
8. Tankersley McDonalds sacks collected	Monday 5 th February 2018	11
9. Tesco Market Barn sacks collected	Monday 12 th February 2018	2
10. Tankersley McDonalds large sacks collected	Wednesday 14 th February 2018	32
11. Tesco Market Barn sack collected	Monday 19 th February 2018	1
12. Silkstone Lane large sacks collected	Tuesday 20 th February 2018	2
13. Huddersfield Road large sack collected	Tuesday 20 th February 2018	1
14. Streets surrounding Penistone FM large sacks collected	Monday 12 th February 2018	2
15. South lane, Cawthorne large sacks collected	Tuesday 13 th February 2018	7
16. High Hoyland, New Road large sack collected	Tuesday 13 th February 2018	1
17. Tesco Market Barn sacks collected	Monday 26 th February 2018	3
18. Tesco Market Barn sacks collected	Monday 5 th March 2018	3
19. Tesco Market Barn large sack collected	Monday 12 th March 2018	1

Other Reportable Progress this Quarter

10/01/18 – Tour of Penistone Parks with Pat Braithwaite, works identified for volunteer participation

11/01/18 – Attended the coffee morning at Penistone Community Centre – Introduced the team

11/01/18 – Attended the coffee morning at Saint John's Penistone – Introduced the team

15/01/18 – Our team promoting our Clean, Green and Tidy Team on Penistone FM Radio

16/01/18 – Meeting with a member of Oxspring Parish Council at Castle Dam in Oxspring, discussing future works

16/01/18 – Meeting at Hoylandswaine Primary School, to further discuss the pond project

16/01/18 – Meeting with the head teacher from Hoylandswaine Primary School to discuss organizing the pond project

18/01/18 – Meeting with staff member of Penistone Football Club, introduced Twiggs Clean, Green and Tidy Team. Discussed upcoming projects to support one another in the area

18/01/18 – Open event attended at Penistone FM. Maintaining good relations with the station and meeting new people to further promote the service

19/01/18 – Visited Cawthorne Primary School to plan an engagement event. Very positive response.

23/01/18 – Meeting with Hunshelf Parish Council, showing us areas and projects they would like to assist with.

24/01/18 – Verbal plan of action and garden design with Daisy Chain Pre School in Thurlstone. Community event proposed with Brownies and representatives of local groups.

29/01/18 – Introduced Twiggs Team at Tankersley Community Centre. Untidy bench area identified for future activities

12/02/18 – Tour of Ingbirch to access pending projects. Identifying plants around and in the river. Deciding on the best plan of action to tidy the area considering the wildlife

12/02/2018 – Penistone FM Radio interview. Updates given regarding current projects, how to get involved etc.

15/02/18 – Called in Hoylandswaine Community Centre to introduce Twiggs and recruit volunteer interest

15/02/18 – Met with Cannon Hall Green Works, seeing work base and meeting the group. Meeting about skills and activities to bring out into the community

14/03/18 – Fly tipping reported on Norcroft Lane (one of our litter picking hot spot areas)

Isolated and Vulnerable Older People



Penistone Social Inclusion Service 12/3/18

- 1:1 Service. Has now been used by 77 older people in the Penistone Area. Recent referrals are mainly coming from GPs or Social Prescribing and we are finding an increase in complex and hard to engage individuals. Some intensive work is paying off well with some excellent case studies.
- Winter Register. This has been particularly useful with the recent extreme weather. 34 vulnerable, older people registered but the service was available for others on request. We have 20 Good Neighbour Volunteers spread out across the area ready to help people in their community and Age UK Barnsley staff contacted vulnerable individuals to make sure they were okay during the snow. We received a variety of calls for help. These were mainly for shopping for basics like milk and bread. One person was worried about using her heating because she was low in her prepayment meter and a volunteer went out to buy a top up card for her. Another person was feeling ill and a volunteer went out to her, made a GP appointment and took her to the appointment. Although a small project at present this is a particularly valuable and needed community service. We believe that it would grow year on year and it has already reached across Crane Moor, Thurlstone, Penistone, Hoylandswaine, Oxspring and Thurgoland.
- Sloppy Slippers. The service will be focusing less on Penistone itself this year and more on the surrounding areas. This will start as always with engaging with the communities themselves. A Ward Alliance Grant has been given to fund Sloppy Slippers Events to help address falls due to ill-fitting and inadequate indoor footwear. Events will cover both Sloppy Slippers and Eyes on the Ground and will be held across the area in community venues over the next few months:
 - Millhouse Green 14/3/18 2-4pm
 - Crow Edge 28/3/18 2-4pm
 - Hoylandswaine 11/4/18 1-3pm
 - Thurgoland 25/4/18 2-4pm
 - Tankersley 2/5/18 2-4pm
 - Silkstone Common 30/5/18 1-3pm
 - Cawthorne 13/6/18 2-4pm
 - Penistone 27/6/18 2-4pm
- We continue to grow and support local groups/events and to sign up older people for Dial a Ride and the Community Car Service. Figures and case studies will be available on the end of quarter report.

Penistone Youth Project

The project has provided many opportunities for volunteering in the local community.

There are a vast range of individual projects within this project; from the building and development of a pizza oven in the local community garden at the Penistone IKIC Centre, to the **Adopt a Bench project**. This provided a very special bench to remember those had given their lives so others could have a future; over 2000 Poppies were made from recycled pop bottles to create a beautiful meadow for Remembrance Day.

Challenge projects have taken place at Penistone IKIC, enabling young people to gain new skills from health, fitness & First Aid, to workshop skills including sculpture.

The project has worked with young people to create a high quality footpath and a woodland walk at Broad Ings woodland; the volunteers have also built a number of woodland workshops cabins allowing further work to take place. The Working Together project has attracted external funding allowing the project to achieve more goals within the budget.

The project has also had a number of Touch Down festivals for young people taking place at Penistone Market barn, promoting current issues for young people- Health, Careers, Work and Law.

Bumping Spaces

What's been happening?

- Three people have been chosen to form the start of the independent community group.
- Links have been made with SYFAB and VAB to gain help with this.
- Tour de Yorkshire crafting has began again, we will be decorating the train station. Sophia has joined us from Penistone Line Partnership to help us.
- The Round Table have ring fenced £800 to be used by our group in partnership with Age UK.
- The group relationships really showed throughout the bad weather conditions. For example people shopped for each other, and the older members of the group. What was really heartening is that this happened not because people were asked but because they just supported people naturally. Showing they now really understand what peer support is.
- Links have been formed with the Penistone Community Alehouse Project. This project when it comes to fruition will offer space and funding to local community groups.



- A meeting has taken place with Library Services about how we can work with them in the future.
- The Community Lunch and Breakfast Club are continuing to grow, attracting an increasingly diverse group of people.
- People are increasingly taking on the responsibility of cooking for the group, growing the Community Kitchen ethos.
- The underspend on the project has been established as £4645.34. A plan has been put forward that would mean the project could continue until the end of August using this underspend.
- The group has also looked at what works and what doesn't and the new budget is based on this. It shows a decrease in staffing hours due to this, and also the fact that some parts of group work are now self sufficient.
- The facilitator of the group has begun to write up how the group works, especially in relation to the benefits of a community group working from a sheltered housing base.
- Contact has been made with Valleys transport so that the group can begin to use their transport.
- More new leaflets for all of the projects have been printed and distributed.

Plans for the next few months?

- Three people from our group will be presenting at the event "The People Focused Group...Our Stories" in Doncaster. This event will be attended by over 100 people.
- Our final Love Where You Live Event has been planned for April. This has been slightly delayed because of a number of factors. It will be a "Table Top" sale at Pendon House to support them to raise funds for projects, for example Twiggs are coming to help them with their garden and they will need funding for plants etc.
- A party has been planned at Pendon House for the Tour de Yorkshire.
- A number of people from the group will be doing some work to feedback to mental health services about the issues that affect them in Penistone.
- Another trip to the Paramount is being planned.
- The Tuesday morning group will be joining the "Chatty Cafe" scheme.

Prepared by Karen Senior (14th March 2018)

Penistone FM My Town My Community

Since the last report we have had an open day in January this was a great opportunity to meet listeners and bring more interest and awareness to the project.

If we could take anything away to learn from the open day is to have the next one when the weather isn't as icy as I feel this may have put some people off making

journeys out and maybe we would have had even more interest if we had placed it on a weekend day.

We have started to gain more ground promoting local community groups, and we have had various groups into the studio speak from Penistone Ladies Choir to Woodhead Mountain Rescue, with many more to follow through later this month.

We have a couple of trainees working on their NCFE qualification at the moment and we have had a couple more expressions of interest to get involved with the project, which have been followed up and invited in for further discussion as to what they would like to get involved with and how we can help them.

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BARNSELEY METROPOLITAN BOROUGH COUNCIL

**Penistone Area Council
5th April 2018**

**Report of the
Penistone Area Council Manager**

Agenda Item:

Penistone Area Council Procurement and Financial update report

1.0 Purpose of Report

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Isolated and Vulnerable Older People Service
- Working Together Fund
- Clean & Tidy Service

1.2 The report outlines the current financial position.

2.0 Recommendations

2.1 That members receive the update on the procurement activity.

2.2 That members note the update on Working Together Fund and proposals for the 2018/19 grant process at 4.6

2.3 The potential need for a further year of the Community Transport Service is examined, and if required, an application is encouraged to the Working Together Fund to continue to fund this at a cost of approximately £20,000.

2.4 That Members note the Ward Alliance Fund allocation for 2018/19 and consider anticipated demand on this and the Working Together Fund at the next Area Council meeting.

2.5 That a decision be made with reference to traffic calming measures to support the area as detailed at 7.2 of the report.

2.6 That Members note the financial update including budget for 2018/19 financial year at 8.0

3.0 Isolated and Vulnerable Older People Service

3.1 At the Penistone Area Council meeting held on the 14th April 2016 Members agreed the draft specification of requirements to procure a service to address the needs of isolated and vulnerable older people in the Penistone East and West area.

- 3.2 Age UK were selected as the preferred provider and a 12 month contract with a value of £70,000 started in January 17. The contract was agreed initially for one year with the option to extend the project for a further year at the discretion of the Penistone Area Council.
- 3.3 Following consideration of a six month performance report and presentation at the Penistone Area Council meeting on the 3rd August 17, Members agreed a one year extension to run from 1st January 2018 to 31st December 2018 subject to funding.
- 3.4 The costs for the contract extension is £70,000 for 12 months. This is funded £17,500 from 2017/2018 budget to cover the period January – March 2018 and £52,500 from 2018/2019 Area Council budget subject to funding.
- 3.5 A forward plan for year two of this contract has been agreed with Age UK, to include working towards a longer term sustainability plan for the work after Area Council funding for this contract finishes in January 2019.
- 3.6 Age UK will be invited to present details of their performance outcomes to date and advise of future service sustainability options, at a Member briefing in May 2018. Findings from this will be presented to Area Council on 7th June 2018 to inform the decision on any future option the Area Council wishes to pursue in relation to meeting it's priority on Social Isolation.

4.0 Penistone Area Council Working Together Fund

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5,000 and £20,000.
- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gives a total budget of £202,038
- 4.3 To date the following applications have been approved:
- Penistone roundtable: £11,660
 - Penistone Scout Group: £8,050
 - Trans Pennine Trail conservation volunteers: £6,630

- Penistone FM, young people in radio: £15,627
- Penistone Bumping spaces: £19,836
- Sporting Penistone: £16,230
- Penistone Youth Activities: £8730
- DIAL Barnsley : £4275
- Penistone Wi-Fi Project: £5545 (£2365 Installation, £1800 Wifi costs, £1380 LED lighting)
- Bumping Spaces: £19,836
- South Pennine Community Transport, CIC: £5000
- Penistone FM, Community radio and training project: £19,840
- Cycle Penistone, CIC: £ 5990
- South Pennine Community Transport , CIC extension to Pilot: £6538
- DIAL Barnsley: £4395

4.4 Total applications to date = £158,181

4.5 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining underspend to top up the Penistone East and West Ward Alliance budget. This leaves the total remaining budget for the fund to date at £33,856

4.6 At the Area Council meeting on the 8th February it was agreed that the remaining underspend of £33,856 of the Working Together fund is carried forward to 2018/19 and that funds be promoted widely to attract applications.

4.7 The Area Council at its meeting on 8th February, noted the extension of the Community Bus pilot funded by the Working Together Fund to the end of March 2018.

4.8 The Area Council Manager has requested data from the South Pennine Bus Company, relating to the operation of this service (to be tabled at the Area Council meeting of April 5th), to enable Members to consider the potential of a longer term option of funding this service for a further 12 months at a maximum cost of £20,000, subject to the approval of the Working Together Fund panel.

4.9 Sufficient funds are available within the current Working Together Fund to support this, however, Members are asked to note that should the panel approve this, this will reduce and potentially limit the number of other projects open to apply to the funds within its current allocation.

5.0 **New Clean, Green and Tidy Service**

5.1 At its meetings on the 8th December 16 and 9th February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC (the previous provider) would not

be tendering for the service.

- 5.2 Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider and started their contract on the 1st November 2017.
- 5.3 At the Area Council meeting of December 7th 2017, Twiggs Ground Maintenance Ltd presented an outline of the service they would be delivering to meet the contract requirements.
- 5.4 Area Council received a performance report at it's meeting on February 8th showing progress since the start of the contract on November 1st 2017. The Area Manager reported satisfactory progress following a contract review meeting held on 31st January.
- 5.5 Twiggs Ground Maintenance Ltd will be asked to provide a six month performance report and presentation at the Penistone Area Council meeting on 7th June 2018.

6.0 **Ward Alliance funding**

- 6.1 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining Working Together Fund underspend to top up the Penistone East and West Ward Alliance budget, providing a total budget for the Ward Alliance of £40,000 in 2017/18. This has been fully allocated up to the end of March 2018.
- 6.2 A Ward Alliance fund allocation of £20,000 will be made available outside of Area Council Funds for the financial year 2018/2019.
- 6.3 Should demand be identified, there is some scope (Ref 8.4 subject to future resource decisions taken by the Area Council) within the current budget 2018/19 to enhance funding to community groups who can support Area Council priorities either by additional allocation to the Working Together fund or Ward Alliance Funds.

7.0 **Funding to support Traffic Measures**

- 7.1 A number of traffic incidents have been reported and noted by Penistone Area Council Members particularly in the Thurgoland area. Members of Penistone East Ward have pursued the potential within BMBC to provide traffic measures (a Speed Indicator Device) which in the longer term would benefit the whole of the Penistone Area Council, as well as a fixed sign in Thurgoland to slow traffic.
- 7.2 Following a Member briefing (29/01/18) with BMBC Highways and Cllr Sir Steve Houghton, it has been agreed that funding to support any traffic measures would need to be met from Area Council budgets. Members are

advised that the estimated cost for these measures would be; SIDS £3,500 for procurement plus £3,000 per annum for deployment, Thurgoland Boundary Signs with Drive Safely message £8,800. To implement these measures would mean an estimated £15,300 to be allocated from the Area Council budget for 2018/19 (Ref 8.4) Members are advised that funding allocation for this does not meet with current Area Council priorities (agreed 24th November 2016 for 2017/18)

8.0 **Finance Update**

- 8.1 The current financial position illustrated in the table at 8.5 shows that the Penistone Area Council has allocated £194,843 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed. The remaining budget for 2017 /2018 is £5,157(including £3362 uncommitted but identified for spend) which is carried forward to 2018/2019 budget allocation.
- 8.2 £52,000 for the Age UK Barnsley contract (up to January 2019) has been committed from the 2018/19 budget to date. Should a further need be identified to extend or develop this beyond January 2019 this will need to be allocated from the 2018/19 budget.
- 8.3 Subject to performance, funding availability and need, an extension of the Clean, Green and Tidy contract would be a further £98,007 from the 2018/2019 budget (shown as uncommitted spend).
- 8.4 With current underspend from the 2017/18 budget there is potential for £51,288 available to spend against priorities for 2018/19

8.5

	2014/15 £200,000	2015/16 £200,000	2016/17 £200,000	2017/2018 £200,000	2018/2019 £200,000	
Countryside Skills and Training	£100,000					£100,000
Countryside Skills and Training extension		£54,600				£54,600
Clean and Tidy Team Contract extension		£35,555	£124,445	£15,974		£175,973.44
New Clean and Tidy Team 17/18				£98,007	(£98,007 – Not committed)	£98,007 + £98,007 uncommitted
Working Together Fund		£60,000	£60,000 + £32,038	£40,000 (£10,000 transferred to Ward Alliance		£192, 038 (£33,856 uncommitted)

				funding)		
Allocation to Enhance Ward Alliance Fund		£40,000	£20,000	£10,000 + £10,000 (from PWTF underspend)		£80,000
Vulnerable and Older People Commission			£70,000	£17,500	£52,500 Committed (to January 2019)	£140,000
Community magazine – Penistone Matters			£3362	£3362	£3362 uncommitted	£10,086
Total spend allocation	£100,000	£190,155	£309,845	£194,843	£52,500	£752,500
Remaining allocation	£0	£109,845	£0	£5157	£147,500 (£98,007 uncommitted)	

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